

Annex Seven – The LGA SCA Proposal form

This includes word count information where a maximum has been supplied.

Section 1 Proposal Summary

- 1.1 Lead authority name
- 1.2 Is this proposal submitted by this authority alone or is it a joint proposal
- 1.3 Who is the lead contact (s) in the authority for this proposal? Provide e-mail address and telephone number – The LGA will direct any enquiries to this contact.
- 1.4 Details of supporting organisations to the proposal
- 1.5 Summary of the proposal including the main elements of the proposal, what issues your proposal is addressing and how it will promote sustainability of the local community, who is affected by the proposal and how, Which public bodies might be affected, what are the main actions needed from the government, and what do we expect the proposal to achieve. **(Max 1000 words)**

Section 2 About the Proposal

Impact on Sustainability (word limit of 2000 words)

- 2.1 Please explain how your proposal promotes sustainability as defined locally for example within the Sustainable Communities Strategy or LAA).
- 2.2 Over which geographic area will your proposal impact ? eg neighbourhood, town, city, sub-region)
- 2.3 Who will benefit from the proposal?
- 2.4 What steps will you take to mitigate adverse affects on sustainability from your proposal (if relevant)?
- 2.5 What projects, activities and changes would take place in your area if your proposal was successful?
- 2.6 Does your proposal involve transfers of responsibilities between public bodies in the area? If so what are these and what budgetary implications might be involved
- 2.7 Please identify which, if any, of the issues authorities are required to have regard to, are relevant to this proposal and include any data and information that you feel would be helpful in the assessment process.
 - a) the provision of local services
 - b) the extent to which the volume and value of goods and services that are offered for sale, procured by public bodies and are produced within 30 miles (or any lesser distance as may be specified by a local authority in the respect of its area) of their place of sale of the boundary of the public body.

- c) The rate of increase in growth and marketing of organic forms of food production and the local economy
- d) Measures to promote reasonable access by all local people to a supply of food is adequate in terms of the amount and nutritional value
- e) The number of local jobs
- f) Measures to conserve energy and increase the quantity of energy supplies which are produced from sustainable sources within a 30 mile radius of the region in which they are consumed
- g) Measure taken to reduce the level of road traffic including, but not restricted to, local public transport provision, measured to promote walking and cycling and measures to decrease the amount of product miles
- h) The increase in social inclusion, including an increase in involvement in local democracy
- i) Measures to increase mutual aid and other community projects
- j) Measures designed to decrease emissions of greenhouse gases
- k) Measures designed to increase community health and wellbeing
- l) Planning policies which assist with the purposes of this Act, including new arrangements for the provision of affordable housing
- m) Measures to increase the use of local waste materials for the benefit of the community

Existing Barriers (no more than 1000 words for 2.8 and 2.9)

- 2.8 What are the existing barriers to implementing the proposal?
- 2.9 What actions are needed by Government to make the proposal possible?

Part 3 Local Authority Endorsement

- 3.1 Have consultation requirements have been met? **(max 500 words)**.
- 3.2 What are the views form this consultation? You may wish to provide evidence of local support for your proposal?
- 3.3 Please give brief details of consultation with any affected organisations
- 3.4 Confirmation of Council Support – detailing the dates of Executive meetings.
- 3.5 General Comments **(Max 1500 words)** including:
 - The councils view of the levels of local support for the proposal
 - Any local opposition or objections that the Selector should be aware of

- Relevance of the proposal to the area's Sustainable Community Strategy and Local Area Agreement
- Outcome of any local authority discussions with agencies or public bodies affected
- Potential regional / national significance of the proposal, if replicated elsewhere
- Any major resource implications for the council or its local partners
- Any other factors influencing viability and achievability in the proposal.

Part 4 Assessment by the Selector

- 4.1 Do you confirm your agreement to abide by the outcome of the Selectors assessment and decision-making process?
- 4.2 Would your council, accompanied by the originators of the proposal, wish to make a short verbal presentation to the Selector Panel, should this opportunity be available?